

# **JEU Environmental Emergency Response Alert and Deployment Procedures**

## **Guidance for Response Partners**

### Background

The below flowchart and procedures were developed based on the Standard Operating Procedures of the Joint Unit (JEU) of UN Environment (UNEP) and the UN Office for the Coordination of Humanitarian Affairs. They complement the Alert and Deployment section of the Environmental Emergencies Guidelines (EE Guidelines), available on [www.eecentre.org](http://www.eecentre.org). These procedures are meant as overall guidance only, and do not replace formal guidance, procedures, memorandums of understanding, or other documentation. For detailed information on a particular emergency, please always contact the OCHA focal points given below.

Note: This note covers deployment only. Detailed information on the mission cycle, including debriefing procedures and interaction with UN Environment and other colleagues is provided in the Guidance for Experts.

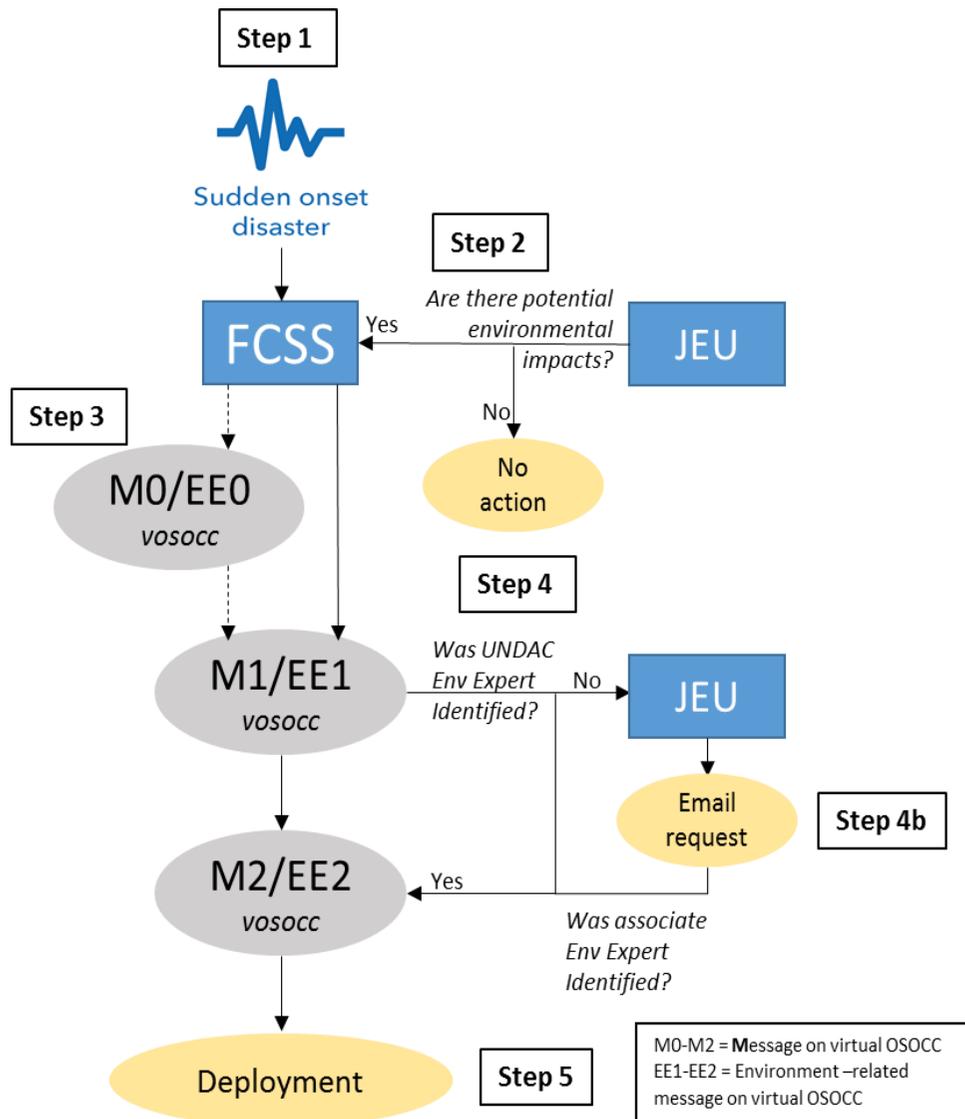
### How to use the guidance

This guidance outlines the main steps and procedures to be used in the following cases:

1. Deployment of (associate) environmental expert as part of an UNDAC team
2. Deployment of an environmental (emergency) team, either through UNDAC or stand-alone
3. Deployment of Environmental Field Advisor through the OCHA SBPP
4. Deployment of environmental emergency preparedness expertise

Each of these cases is given in a flowchart, accompanied by details on the steps to be followed

**CASE 1: Deployment of (associate) environmental expert as part of an UNDAC team**



**Step 1.**  
Sudden onset disaster takes place (note: same mechanism can also be used for UNDAC missions in response to protracted crises, conflict or preparedness needs)

**Step 2.**  
JEU does background research and liaises with FCSS to establish whether environmental impacts are expected.

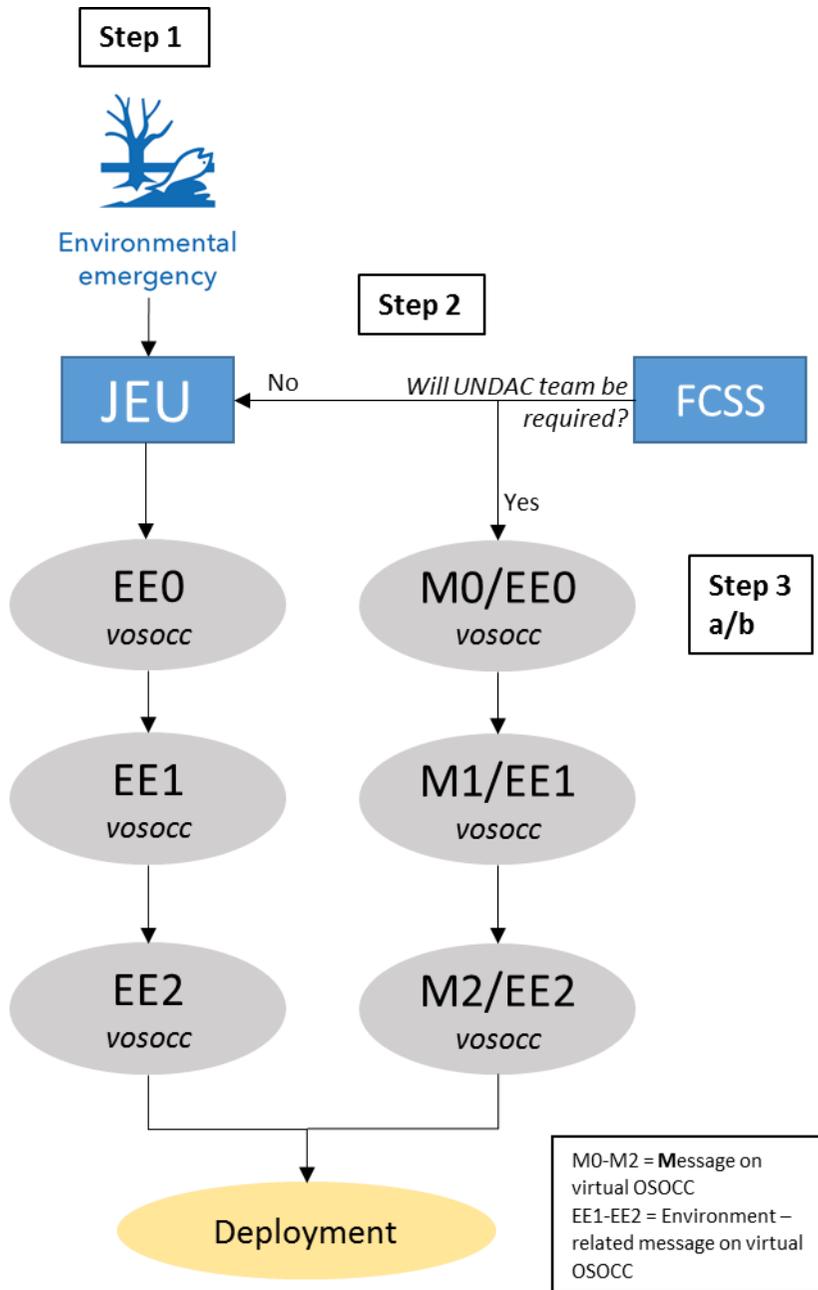
**Step 3. (optional)**  
M0 informational alert messages are sent to UNDAC roster members. EE0 alert messages are automatically sent out to JEU Response Partners, unless it is explicit that no environmental expertise will be required. Note: an M0/EE0 is for information purposes only, no request for assistance has yet been made.

**Step 4.**  
A request for assistance has been made. An M1 mobilization request is sent to UNDAC roster members. An EE1 request for assistance is automatically sent out to JEU Response Partners, unless it is explicit that no environmental expertise will be required. Note: JEU liaises with FCSS to advise on appropriate environmental experts from existing UNDAC roster members.

**Step 4b.** Only in the case no appropriate UNDAC roster member is found to cover environmental issues, JEU follows up on the EE1 request with an email to JEU Response Partners asking them to nominate an associate environmental expert. Response Partners are requested to reply to this email.

**Step 5.**  
M2/EE2 is sent out to UNDAC roster members and JEU Response Partners informing them of team composition and deployment.

**CASE 2: Deployment of an environmental emergency team, either through UNDAC or stand-alone**



**Step 1.**

Environmental emergency takes place (for details on the different types of environmental emergencies, please refer to Annex 2 of the [EE Guidelines](#)).

**Step 2.**

JEU does background research and liaises with OCHA Coordination and Response Division (CRD) country focal points and OCHA Country/Regional Offices. FCSS is consulted to establish whether an UNDAC team could be mobilized.

**Step 3.**

**Step 3a.** If UNDAC mission is appropriate:

An M0 informational alert message is sent to UNDAC roster members together with an EE0 alert message to JEU Response Partners. Note: an M0/EE0 is for information purposes only, no request for assistance has yet been made. If the request is already received, this step is skipped.

An M1 mobilization request is sent to UNDAC roster members. An EE1 request for assistance is sent out to JEU Response Partners. Note: JEU liaises with FCSS to advise on appropriate experts for the environmental emergency response mission from existing UNDAC roster members. The EE1 should be considered as a request for assistance and Response Partners are requested to confirm availability with the JEU.

An M2/EE2 is sent out to UNDAC roster members and JEU Response Partners informing them of team composition and deployment.

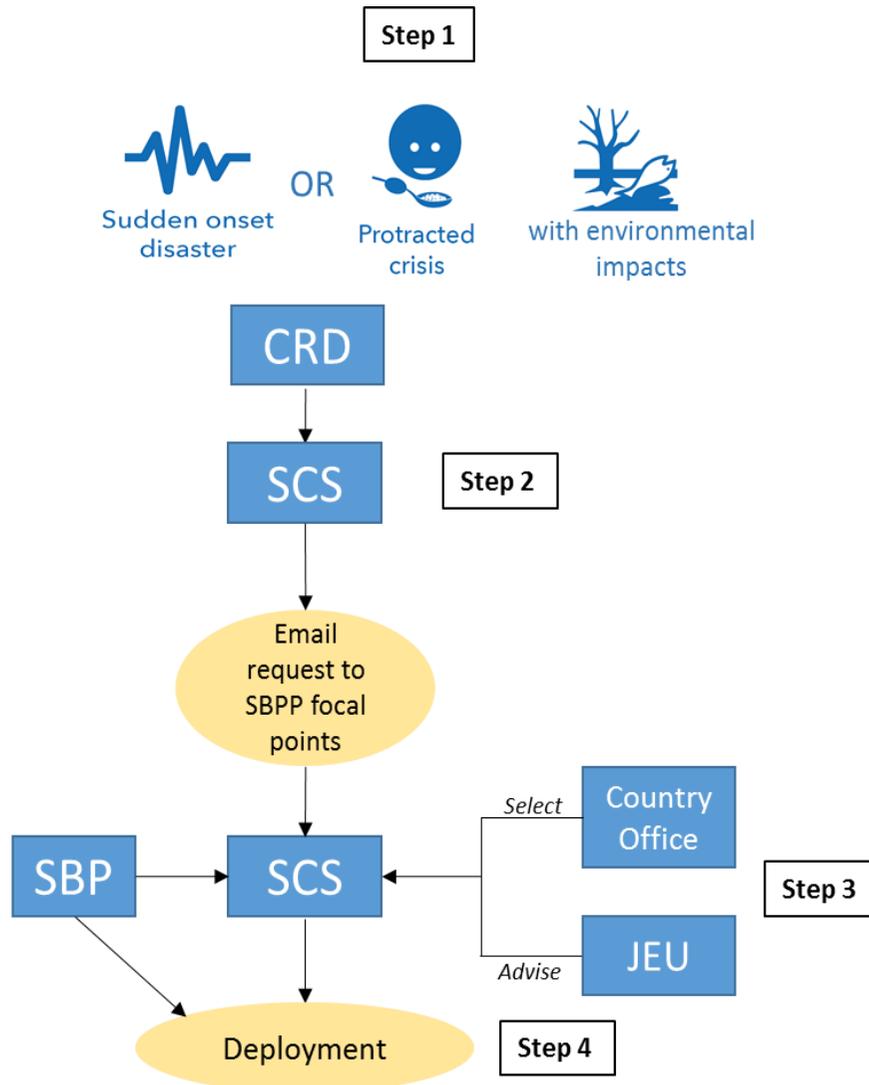
**Step 3b.** If UNDAC mission is inappropriate:

EE0 alert message is sent out to JEU Response Partners. Note: an EE0 is for information purposes only, no request for assistance has yet been made. If the request is already received, this step is skipped.

An EE1 request for assistance is sent out to JEU Response Partners, who are requested to reply.

An EE2 is sent out to JEU Response Partners, informing them of team composition and deployment.

### CASE 3: Deployment of Environmental Field Advisor through the OCHA SBPP



**Step 1.**  
 Environmental impacts are associated with a sudden-onset disaster and/or a protracted crisis and/or the connected humanitarian response. The OCHA country/field office identifies a need for environmental support and completes the Integrated Surge Request Form for assistance through the SBPP, submitting the request through OCHA Coordination and Response Division (CRD) to OCHA SCS.

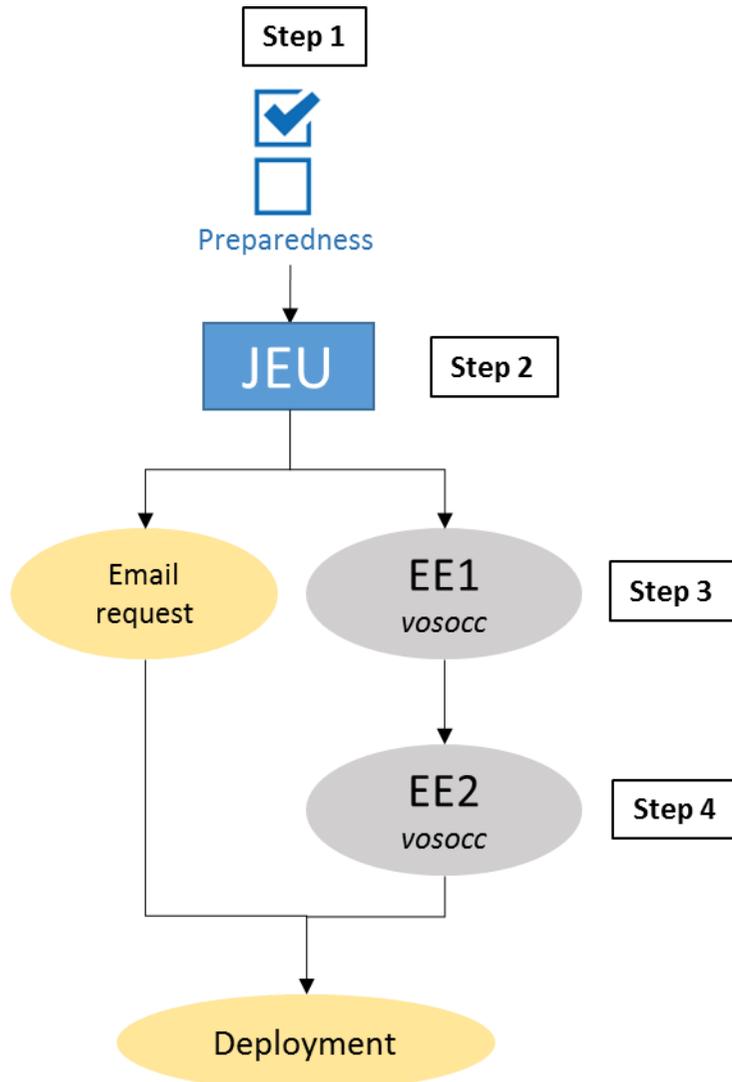
**Step 2.**  
 SCS sends out a request for an Environmental Field Advisor to the Stand-By Partners. The request is received by SBPP focal points in the Stand-By Partners' organizations.

**Step 3.**  
 SCS requests JEU advice on the candidates prior to sharing the CVs with the requesting Country Office for final selection.

**Step 4.**  
 Upon selection, SCS processes in collaboration with the SBPP the deployment of the Environmental Field Advisor as quickly as possible.

Note: SCS is the focal point for the deployment and all administrative matters related thereto. JEU remains available to provide technical support before and throughout the deployment.

## CASE 4: Deployment of environmental emergency preparedness expertise



### Step 1.

Environmental emergency preparedness support need is identified by Member State representative or partner organization, who contacts the Joint Unit.

### Step 2.

JEU does background research and liaises with OCHA Coordination and Response Division (CRD) country focal points and OCHA Country/Regional Offices to establish whether preparedness support can be provided. Note: Criteria for engagement have been developed by JEU and are used to guide this process. These are available from JEU upon request.

### Step 3.

Environmental emergency preparedness support will be provided. An EE1 request for assistance or an email is sent out to JEU Response Partners, who are requested to reply. Note: for preparedness mission the JEU will always enter into a dialogue with Response Partners on the exact type of expertise required. The EE1/EE2 is sent as additional information and to ensure coherence with response deployment procedures.

### Step 4.

If an EE1 has been sent out: An EE2 is sent out to JEU Response Partners informing them of team composition and deployment.  
If an email has been sent out: An email is sent out to JEU Response Partners informing them of team composition and deployment.

## Summary of procedures

	 Sudden onset disaster	 Environmental emergency	 OR  with environmental impacts	 Preparedness
<b>OCHA lead</b>	FCSS	JEU	SCS	JEU (for environmental emergencies)
<b>Deployment mechanism used</b>	UNDAC	UNDAC or JEU mission	SBPP	Many possible
<b>Activation through</b>	vosocc	vosocc	email	Email
<b>JEU response partners' reply needed to alert?</b>	No (for information, if associated environmental expert needed, JEU follows up with email)	Yes	No	Yes
<b>Experts</b>	Environmental emergency generalist – can be followed by an Environmental Expert / Specialist (see EE Guidelines Annex 2)	Environmental experts (see EE Guidelines Annex 2)	Environmental Field Advisor	Environmental experts (see EE Guidelines Annex 2)
<b>Expert's supervisor in the field</b>	UNDAC Team Leader	UNDAC Team Leader / JEU Mission Team Leader	OCHA Head of Office or the Deputy Head of Office	Mission Team Leader