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| End of Mission Report  **United Nations Disaster Assessment & Coordination (UNDAC)** |  |

**Name of emergency – country**

**[photo]**

**Mission dates**

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1. Background Information on the emergency
   1. Description of disaster
   2. Impact

[ideally with maps]

1. Objectives of the UNDAC mission
   1. The request for an UNDAC deployment and its context
   2. Terms of reference
   3. Summary of the initial plan of action
   4. Team composition, support and deployment

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| Name | Country/organization | Location/ role | Mission dates |
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1. National Response
   1. National response coordination mechanism
   2. National response and relations with international community in country
   3. Highlights, constraints, and challenges
   4. Recommendations for national capacity building

[These are recommendations that the teams makes to the Government in the medium and long term in view of learning from the emergency and improving response capacity in future]

1. International Humanitarian Response
   1. Overview of the international humanitarian response

[This includes the coordination mechanisms and the activated sectors/ clusters]

* 1. Flash Appeal and CERF

[if relevant, and the role the UNDAC team played in regards to this]

* 1. Highlights, constraints, and challenges
  2. Recommendations of the team on the strengthening of the ongoing response

[These are general recommendations that the teams makes to the HCT or equivalent in the short term on how to strengthen the ongoing response to the emergency]

1. Team’s main activities
   1. Coordination Activities
      1. Structures established or strengthened and its justification

(OSOCC, RDC, Cluster/Sector, CMCoord, Liasons, etc.)

* + 1. Challenges
    2. Recommendations on coordination
  1. Needs assessment and analysis
     1. UNDAC team’s role in assessments
     2. Main findings
     3. Challenges
     4. Recommendations on assessments
  2. Information management
     1. Team’s role
     2. Information products
     3. Challenges
     4. Recommendations
  3. [other key area of work – such as “Support services”, or “Advice to Government”]
     1. Team’s role
     2. Challenges and highlights
     3. Recommendations

1. Team’s main limitations/ constrains

* Such as for example, access, safety and security, Infrastructure, other aspects.

1. Conclusion

* Summary of mission and team’s views on the main added value that it played in the emergency

1. Acknowledgements

* Appraisals of partners that played a particular role and contributed to the mission

Annexes

* Assessment reports,
* Flash Appeal
* Handover report
* Specific assessment reports
* Tables, or maps